

All sections that require amendment and/or additional information are highlighted yellow.

Optional statements are highlighted turquoise – delete if not applicable to your study.

**Oral Information Giving and Consent Seeking Process**

1. **Oral information giving stage**

* ***Introduction* (\*)***:* Hello [again], my name is Tarah Wheeler. I’m doing a Fulbright scholar research project at the University of Oxford in cybersecurity.
* ***Project details and aims:*** I am investigating nation-state cyberattacks on civilians. If you choose to be a part of this project, here is what will happen:
* ***Interviews/surveys/ tasks description:*** I will speak with you briefly where I will ask a range of questions about your experiences in incident response/as a person interacting with the NHS during WannaCry.
* ***Data sharing/access/confidentiality:*** What you tell me can be adapted to protect your identity and possibly included in a publication, speech, webinar, or incident response playbook distributed to teams doing IR for cyberattacks.
* ***Data storage:*** I will never store your name unless you give me permission to do so, and what you tell me will only exist on handwritten notes which will be destroyed after only my project lead and research partner see them if you wish.
* ***Anonymity/pseudonyms/identifiable data:*** If you do not wish to be identified, you will not be, and I will never refer to you as anyone other than “a person” or a pseudonym.
* ***Risks****:* The following risks are involved in taking part: if you are the only person who could possibly know a given fact, your identity may be compromised if you do not tell me so, in order that I might redact or anonymize you further.
* ***Rights:***You don’t have to agree to take part; you can ask me any questions you want before or throughout; you can also withdraw at any stage without giving a reason.  
  You can withdraw your information/data until publication.
* ***Audio/video recording/photos/notes/keeping contact details:*** With your permission, I would like to take handwritten notes if you prefer anonymity, or if you do not need anonymity, may I record this session? I may want to re-contact you to clarify information you gave me in your interview.
* ***Publication plans:***The project will be published in parts on Github publicly for the incident response playbook, partly in a white/policy paper, and partly may become part of training seminars or video presentations.
* ***Complaints/concerns procedure:***If you have any complaints or concerns please feel free to contact me in the first instance. My Signal is [REDACTED-AVAILABLE ON REQUEST], and please do enable disappearing messages (I suggest a week). You can also reach me at [REDACTED-AVAILABLE ON REQUEST].
* ***Ethics review details:***This research project has been reviewed and approved by an Oxford University ethics committee. If, after contacting me with any concern, you’re still unhappy and wish to make a formal complaint, please contact the ethics committee.Their email address is [ethics@socsci.ox.ac.uk](mailto:ethics@socsci.ox.ac.uk)or [ethics@medsci.ox.ac.uk](mailto:ethics@medsci.ox.ac.uk)***(\*)*** *I will give you their postal address and this project’s ethics reference number.*
* Computer Science Department Research Ethics Committee
* Chair, Andrew Martin
* [ethics@cs.ox.ac.uk](mailto:ethics@cs.ox.ac.uk)
* ***(\*) Data Protection statement****:* The University of Oxford is responsible overall for ensuring the safe and proper use of any personal information you provide, solely for research purposes. Further information about your rights to information you provide is available from the University’s data protection web site (if research participants ask for more information, this is available here <https://compliance.web.ox.ac.uk/individual-rights>.
* ***Questions/concerns?*** Do you have any questions?

**2. Oral consent seeking stage, after participant has had sufficient time to think about whether s/he wants to take part**

* Do you give your permission for me to record you or take notes?
* Do you give me permission to quote you directly and can I use your real name?
* Are you happy to take part?

Ok, thanks, let’s start.